

Revalidation Guidance for Doctors in Training Undertaking all forms of Out of Programme Work

All doctors now have to revalidate at 5 year intervals **and** at the point of award of CCT. This clock is generally not influenced by periods OOP. The only time that this may change is if you are having a career break at the time of revalidation and have not been able to collect any evidence, when the responsible officer may allow deferral of revalidation until you resume practice.

You therefore need to continue to collect cumulative evidence to support your revalidation and **all aspects** of your practice as a doctor must be accounted for. Depending on the type of work you are doing while out of programme, you may need to collect different, and possibly more, evidence than for the usual ARCP or RITA.

Your ARCP/RITA date will be set in advance as usual and you will be required to submit evidence and attend if necessary as requested by your Training Programme Director in the Oxford Deanery.

For trainees in ALL types of OOP

The Postgraduate Dean will remain your as Responsible Officer (RO) while you are OOP and your prescribed connection is with Health Education Thames Valley. While you are away you will need to do the following, on at least an annual basis:

- **Engage with and complete the requirements of any training component of work you are undertaking, including provision of a Supervisor's Report, completion of online portfolios and any work place based assessments as specified by your specialty. This continues during any work overseas.**
- **Engage in, and provide documentary evidence of involvement with, the appraisal or review process in your host organisation, and retain any paperwork for submission to the ARCP/RITA panel.**
- **Complete the enhanced Form R, listing any wider work that you perform, and answering the revalidation questions about any incidents, complaints, health and probity in readiness for revalidation.**
- **Complete a Wider Scope of Practice form if relevant, detailing your entire scope of practise including locum and other wider work as a doctor which is NOT part of your training programme. Provide evidence that you are satisfying the GMC domains across that scope of practice. This form must be signed by your Educational Supervisor**

For extra requirements in individual OOP types please see details over the page:

We are the Local Education and Training Board for Thames Valley

Out of Programme for Training (OOP(T))

The ARCP and RITA outcomes for trainees undertaking satisfactory OOP(T) are the same as those when in the training programme. The panel will also need all the evidence listed above to make a judgement about your readiness for revalidation.

Out of Programme for Research (OOP(R))

Your School will have decided in advance whether or not you can count some of your research time towards your certificate of completion of training (CCT), but the evidence required for revalidation will not change.

In addition to all of the generic evidence you need to provide to the ARCP/RITA panel, as described above, you will need to do the following:

- **Be aware of and abide by the GMC Guidance on Good Practice in Research:**
http://www.gmc-uk.org/guidance/ethical_guidance/research.asp
- **Submit a completed academic supervisor's report for each period/post of research.**
- **If you are also carrying out clinical work, you will also need to provide a Clinical or Educational Supervisor's report through your e-portfolio or on paper.**

Out of Programme for Experience (OOP(E))

The ARCP and RITA outcomes for trainees undertaking satisfactory OOP(E) have not changed and you should routinely be awarded an 8 or F respectively. However the panel will need the evidence listed above to make a judgement about your readiness for revalidation.

Out of Programme for Career Break (OOP(C))

If you do not undertake any medical work at all during the year before your revalidation date, then the Dean may recommend a deferral of your revalidation date.

If you have a shorter period of OOP(C) than a full year or you do undertake any medical work during this period, you will need to provide evidence as detailed above. In particular you will also need to;

Engage with any Return to Training Scheme run by your School prior to leaving, during, and upon your return to training.

Keep an accurate record of any medically related work you undertake whilst you are not working in your training programme, including any assessments or appraisals.

Keep an accurate record of any educational events that you are involved with for example attending training days and record in your portfolio.